Hello,

This is a courtesy reminder that your Intoxilyzer 9000 Operator card may expire soon. If you still use the Intoxilyzer 9000, you will need to get re-certified.

Your username is your Permit ID number (which will never change). This 5-digit number is located near the top of your permit.

Since this is your first time logging in, you will need to submit a password reset request at the link below:

https://azba9000.forensicac.org/login/forgot_password.php

Once you reset your password, you will be automatically logged in to access the course. To access the course after resetting your password, use this link: <u>https://azba9000.forensicac.org/login/index.php</u>.

If you have requested a password reset and you did not receive the automatic Password Reset email, please contact <u>cfs-forensic-ed@rti.org</u>.

Please read the following information, most FAQs are explained below.

- AZDPS must get a copy of your signed/completed Exhibit B application. This is the final step in the Intox 9000 online course. After successfully passing the Final Exam, you must click on the EXHIBIT B and view your certificate. Doing this will automatically send your Exhibit B to AZDPS.
- 2. If you have a QAS permit near expiration, please renew your operator permit first. After that, contact the lab for a QAS recertification packet. If you have (had) a QAS permit but do not perform those duties anymore, let us know so we can update our list.

A few tips and troubleshooting:

- 1. If you recently passed the Intox 9000 online course, you do not have to do anything else at this time your renewal will be processed shortly.
- <u>TECHNICAL ISSUES</u> related to the Intox 9000 Recertification online course must be resolved through the website vendor (logons, locked accounts, email address changes, course issues, etc.) Please contact RTI at <u>cfs-forensic-ed@rti.org</u> or you may call 1-866-252-8415 (RTI is on Eastern Standard time).

****The lab cannot assist with any of the above technical issues****

Please make sure to go through all the materials and take the exam, otherwise it will not count as successfully completing your recert. Cards will be printed and sent out after we receive the completed Exhibit B. The website will automatically send us a copy of it when you complete all the steps.

Feel free to contact us for more information.

You can call the DPS Breath Alcohol support line at 602-223-2356 or email us at intox@azdps.gov.